



Capernwray Harbour Bible Centre TUITION REFUND POLICY

BIBLE SCHOOL DEPOSITS constitute a guarantee of space and are **non-refundable** for withdrawals prior to registration.

TUITION REFUNDS (including Deposit) for withdrawals after registration:

<u>Refund factor for withdrawals during...</u>	<u>% of Tuition DUE</u>	<u>% of Tuition REFUNDABLE</u>
Registration – 1st Mid-term Break:	35%	65%
1st Mid-term Break – Christmas Break:	50%	50%
Christmas Break – 2nd Mid Term Break:	75%	25%
2nd Mid Term Break – Programme End Date:	100%	0%

For refunds to be considered written notice must be received from the student indicating intention to withdraw. Refunds will be calculated from the date this written notice is received.

Should there be a disciplinary period of time in which a student is sent away from the centre there will be no refund for that period of absence.

Regarding Cessation

In the unlikely event Capernwray Harbour Bible Centre must cease operations resulting in undelivered programs, students will be our first priority and therefore tuition refunds will take precedence over amounts owed to other creditors.